



## Honors Transfer Council of California

September 9, 2022

Richardo Aguilar, San Joachin Delta	Emily Liu, Irvine Valley
Adrian Arancibia, Miramar Mesa	Nathan Lopez, Compton
Joachin Arias, Los Angeles Harbor	Carlos Maruri, Compton
Dana Armstrong, Sacramento City	Jennifer Miller-Thayer, Citrus
Jodi Balma, Fullerton	Guck Ooi, Cero Coso
James Bany, Moreno Valley	Erik Ozolins, Mt. San Jacinto
Ruth Blandon, East Los Angeles	Kathy Patterson, Santa Ana
Courtney Buchanan, Norco	Janine Pliska, Long Beach
Stephanie Burrus, Los Angeles Southwest	Melissa Rifino Juarez, Rio Hondo
Judy Cannon, Crafton Hills	Andrea Rodriguez, San Bernardino Valley
Miriam Golbert, College of the Canyons	Alannah Rosenberg, Saddleback
Ed Gomez, San Bernardino Valley	Kashima Samuels, Mt. San Antonio
Lee Gordon, Orange Coast	Christopher Sleeper, MiraCosta
Erin Hayes, Pierce	Julie Song, Chaffey
Daniel Hogan, Riverside City	Danielle Swiontek, Santa Barbara City
Evan Kendall, Los Angeles City	Renee St. Louis, Southwestern
Brian Kennedy, Pasadena City	Audra Wells, Santa Monica
Helen Leung, Chaffey	Christina Yamanaka-Vu, Mt. San Jacinto

Christopher Sleeper, Honors Director of MiraCosta College, our virtual host, welcomed us to the college.

President Christina Yamanaka-Vu invited each attendee to introduce themselves by name and college and share one of the needs they hoped to address in this meeting.

- 1. Approval of May 13 Minutes:** The minutes were approved with these amendments:
  - a. Add Jodi Balma to last meeting.
  - b. Strike password from #7 if minutes are to be made public. (Directors can contact any officer to receive new password.)

### **2. Officers' Reports:**

**President's Report:** Christina thanked everyone for their great work this past year and expressed appreciation for the diversity of strengths everyone brings to the organization. She welcomed new directors and counselors. She complimented Alannah on a wonderful HTCC Transfer Fair last year and Courtney for a great virtual Research Conference. She noted that we had a great summer HTCC retreat and that last year we also updated the ByLaws. She complimented the Best Practices committee that met all year.

Looking ahead, Christina suggested that we set some goals as an organization. How can we support those who are facing obstacles on their campus?

A poll was sent out over summer about modality of meetings: The largest % want to do meetings through Zoom. Some want in person or hybrid, so we will discuss how to do that, but for now the schedule is exclusively Zoom.

The Best Practices Committee is open for new members. They meet once every few months. There is an opening for a new HTCC Secretary. The description of the secretary's responsibilities is found in Article 4 of the Bylaws. We also need more conference committee members.

Christina announced that there will be an HTCC Honors Counselor Meeting on Friday, March 10, 2023, from 9:00-10:00 via Zoom.

**Vice President's Report:** Courtney deferred to the Conference Committee report.

**Treasurer's Report:** Nathan and Chris posted the Treasurer's Report in the chat and reminded us that we need to pay dues and/or conference fees if our school's name is on list. He will be sending out \$120 invoices for dues this next week for 2022-2023 year. Please submit dues with invoice from your specific school if you are from a district with multiple schools.

**Transfer Coordinators' Report:** Alannah reviewed the HTCC website, showing how to find information about university partners and going over categories and special buttons. She pointed out that the agreements with schools include Information for negotiating for smaller Honors classes within our own schools. Also, there are links to liaisons on each campus. Alannah reviewed the many features of the Members Only page on the website as well as three forms that can be used to tell partners who our students are. She reminded us that there is a lot of information available on the HTCC Facebook page and suggested that we put a link to it on our own websites. She explained the UCI two-tiered application and an "Intent to Transfer Form" that can be used to simplify the process.

**3. Conference Chair Report:** Courtney reported that the HTCC Conference at UCI has been scheduled for Sat. March 25, 2023, in person. Conference posters will be available. Courtney is meeting with the UCI Team next Saturday, so there will be more info in our October meeting. Erik will take over the Scholarship Committee, but we need to fill these positions:

Communications—sending out emails (Acceptance emails, info about presentations, etc.). This should be split between two people. Most of the work is done January-March.

New position: Conference co-chair to work in a supportive role with Courtney.

Dates for abstracts and costs will be determined after meeting with UCI. Likely mid- to late-December for abstracts. Types of presentations will be the usual, which is posters and oral presentations (12 min individual, 20 min group). Performance also an option. The location will be the UCI Conference Center. Food options, which are dependent on UCI, will influence cost. If possible, programs should pay conference fees for participating students. It is possible that there will be a few free registrants/college. The Director's Guide will be coming in a week or so. A reminder that the Directors submit abstracts, not students. We are hoping for a potential hybrid or in-person meeting at UCI on February 10 so we can see the facility.

Brian Kennedy said he is recruiting student moderators. There will be a document outlining duties. A lot of moderators are needed—each session has three.

Judy Cannon put in the chat that poster judges are also needed.

**4. HTCC Summer retreat:** Jodi noted that presentation slides are available in a Google doc that she

posted in the chat. Chris pointed out the benefits of gathering and hearing each other's ideas, recognizing similar issues we all deal with, and ways we can be supportive to each other.

**5. UCR Honors Day** Daniel said the good news is that it is a go and registration is strong. The bad news is that there is now a waitlist. He is hoping UCR can get a bigger venue and that next year they will make it a bigger event. They are planning for 25% attrition this year, which may open some spots.

**6. HTCC Transfer Fair** Alannah reviewed the agenda, which includes workshops, time for lunch, and meetings with partners. It starts at 9:00 with a new directors meeting and student sessions, and it goes to 2:00. Alannah will hold workshops for counselors to review transfer agreements and have a group conversation about needs/concerns. Alannah demonstrated how to register. There are also student groups so that students can get to know each other. Most of our partners will be there. Alannah noted that the Transfer Fair schedule is on the HTCC website and registration has begun.

**7. Honors Recruitment and Shared Resources Folder** Guck and Miriam reviewed some of the suggestions: email prospective students; visit high schools; work with counseling and transfer center; send emails to those you think are eligible. Counselors can review applications to make sure students have enough time to finish program if they are eligible. They suggest reaching out to eligible students every semester so that you can get them into the program early.

Guck reviewed the Shared Resources Folder and encouraged everyone to share their ideas by uploading information to the folder or to send to him to upload. He also pointed out that this is a good way to save your information to the cloud for accessing it in the future.

**8. NCHC Updates** Erik encouraged everyone to get involved in the two-year committee that serves community colleges. He added a link to NCHC and names of officers on the NCHC 2-year committee to the chat. The two-year committee meets quarterly and is a good way to connect with other two-year coordinators from around the country; it is similar to HTCC, but on a national level. Last year's conference was in Florida and this year's in Texas, both on the California no-travel list, but next year it is in Chicago so we can go. It is an expensive conference (about \$2,000/person), so line up your budget now. Registration opens over the summer as new fiscal year happens. Hotel rooms sell out in 1-2 days. If you can, get there on Wednesday for Beginning in Honors. Thursday is Developing in Honors. Friday to Sunday workshops are on all kinds of topics. Joachin suggested tapping into FLEX funds if no other source of funding is available. A suggestion was made to enlist 1-2 other people from your campus to go. There are also opportunities for student participation: workshops, poster presentations, awards for Portz and Outstanding students.

#### **9. What We Are Proud Of/What We Have Planned Roundtable Discussion**

Jennifer Miller-Thayer (Citrus) shared how she negotiated a .40 release time, up from .20. She suggested that you find your allies who can help advocate for you and the value of the program and why the school should invest in it, and what you can do with that investment. Jodi said it is important to understand what motivates change on your campus and leverage that. Also, HTCC can send a letter to your administrator outlining what the program should have. Keep counselor needs in mind when negotiating with administration.

Evan Kendall (LACC) asked about SCCUR at Pepperdine, and the group agreed it is a great conference for students to apply to and attend. Evan also asked about PTK, which has been a focus on an email chain during the last few weeks. Alannah said the regional and national conventions are excellent and there are opportunities for awards for students and administrators. Miriam suggested having co-advisors because there is a lot to do.

**10. Items from the floor**

Evan asked about the performance option at the HTCC Conference. Erik said only handful have done it since the conference started. We would love to see more performance entries, but they must still have a research component.

**12:31 PM General Meeting Adjourned**