



## Honors Academic Partnership Memorandum of Understanding

Between the Honors Transfer Council of California &  
The Helen Louise Hawk Honors Program at  
California State University, Bakersfield



### Goals

1. Develop a strong relationship between the Helen Louise Hawk Honors Program (HHHP) and the Honors Transfer Council of California (HTCC).
2. Recruit high achieving, highly motivated transfer students and increase the transfer rate of well-prepared and academically motivated students.
3. Provide transfer students with a rich and diverse academic experience, including but not limited to dedicated advising and mentoring; research projects; select opportunities; study abroad opportunities; and service learning.
4. Attract, retain, and graduate talented and highly motivated transfer students who are committed to the HHHP's core values of cultivating leadership, fostering equity and equality, and striving for *ethos* and global engagement.
5. Facilitate an effective and efficient collaboration between the Helen Louise Hawk Honors Program (HHHP) and the Honors Transfer Council of California (HTCC) community college members.

### HHHP Commitments and Responsibilities

This agreement is between HHHP and HTCC only and does not interfere with or override the admissions process at CSUB. Under this agreement, the HHHP will facilitate

1. Admission of a transfer student from HTCC community colleges to the Helen Louise Hawk Honors Program if:
  - The student has applied and been accepted by California State University, Bakersfield;
  - The student has maintained a minimum cumulative GPA of 3.5 in CSU-transferable courses;
  - The student has successfully completed at least 3 lower-division honors courses (9 semester units); and
  - The student has submitted an application to the Helen Louise Hawk Honors program by the transfer application deadline.
2. Provision of pre-transfer honors advising to qualified honors students who seek to obtain admission to the HHHP and California State University, Bakersfield.
3. Distribution of information and instructions regarding scholarship opportunities that may be suitable for transferring honors students.
4. Promotion and enabling of contact between HHHP students and honors students at the community colleges.
5. Cooperate on an ongoing basis with the Honors Transfer Program to provide its eligible students with beneficial services such as campus tours, information workshops, financial aid and

scholarship information, transfer counseling, pre-admission advising, faculty guest lectures, and invitations to cultural events.

6. Distribution of information about this Partnership Agreement to the HTCC Chair of Transfer Relations and participate in informational meetings at HTCC when possible.
7. Provide institutional research on the success of the Honors Transfer Program students in order to facilitate program evaluation.

### **HTCC Member Colleges' Responsibilities**

1. Identify and encourage eligible, potential students at their institutions to apply to the HHP.
2. Distribute relevant and updated information to students regarding the HHP.
3. Offer high quality general education honors courses that seek to develop and nurture students in an intellectually stimulating environment.
4. Offer timely and frequent advising and mentoring to honors students and oversee their progress towards transfer.

### **HTCC Responsibilities**

1. Require the chair of the Transfer Relations to facilitate communication and interaction among the HHP, the HTCC, and the HTCC member colleges on a continuous basis.
2. Require the chair of Transfer Relations to monitor communication among the parties to ensure that they all have access to accurate and updated contact information.
3. Require the chair of Transfer Relations to provide the HHP with contact information of HTCC honors program directors and honors counselors.
4. Require the chair of Transfer Relations to provide the HHP with contact information of Transfer Center Directors and when available, and in a timely fashion, transfer fair dates at HTCC community colleges.
5. Invite the HHP to the HTCC Counselors Fair.
6. Maintain a web portal that links the HTCC website to the HHP website to facilitate student access to information about the admission requirements, deadlines, etc.

### **Intra-Institutional Activities**

1. The program directors at CSU, Bakersfield and the participating community colleges will develop informational workshops to address mutual concerns such as articulation, student selection and assessment, and policy development.
2. Participant institutions will promote and encourage intra-institutional student participation in transfer orientation and other student events.

### **Helen Louise Hawk Honors Program**

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Jacquelyn A. Kegley, Ph.D.  
Director

### **Honors Transfer Council of California**

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Christina Yamanaka-Vu, Ph.D.  
President

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Date Signed

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Date Signed