



Dominican University of California Transfer Agreement with Honors Transfer Council of California



Purpose

The purpose of this agreement is to maintain collaboration between Dominican University and members of the Honors Transfer Council of California to facilitate the smooth transition, according to standards consistent with the Dominican University of California transfer policy, of exceptional students from member community colleges to Dominican University of California for completion of students' bachelor's degrees.

Membership

This agreement includes all member colleges of the HTCC who remain compliant with the commitment requirements in this agreement. Either the HTCC or Dominican University of California (Dominican) may terminate this agreement at any time by providing written notice to the other.

Goals

- Encourage exceptional HTCC honors students to enroll at Dominican.
- Assist transfer students in the transition from HTCC honors programs to academic degree programs at Dominican.
- Promote student academic preparation and transfer planning.
- Support and promote the value and benefits of community college transfer.
- Expedite baccalaureate degree completion by HTCC honors students.

Commitment by Dominican University of California

As part of this agreement, Dominican University of California will:

1. Offer campus visits.
2. Provide orientation for newly enrolled transfer students.
3. Consider a transfer applicant's completion of an honors program at an HTCC-member community college to be evidence of enhanced rigor in academic preparation for transfer.

4. Provide one annually renewable Transfer Honor Society Award: \$2,500 available for members of Alpha Gamma Sigma or Phi Theta Kappa honor societies transferring as an undergraduate student.
5. Invite HTCC students with a GPA of 3.50 or higher to join the Dominican Honors Program.
 - a. Transfer up to 8 semester units as honors courses into the Dominican Honors Program.
 - b. Allow juniors and seniors entering the Dominican Honors Program to take graduate courses (with instructor permission).
6. Prioritize HTCC transfers for on-campus housing and, when available, housing with other transfer students.
7. With the announcement of admission, provide a preliminary evaluation of transferable credit and progress toward satisfying Dominican University's General Education requirement.
8. Designate admissions liaison to HTCC and member colleges.

Commitment by Participating HTCC Colleges

As part of this agreement, participating HTCC community colleges will:

1. Provide an organized structure for development and offering of honors courses. Such a program will be represented in each member college's governance structure and will be directed or coordinated by a member of the college's instructional faculty.
2. Identify an honors/scholar counselor from each member college to serve as primary liaison between Dominican University and student members of HTCC honors programs.
3. Work with the Office of Admissions at Dominican University to ensure the completeness of each applicant's admission file.
4. Encourage periodic review of the transfer curriculum to ensure that it is feasible for its honors students to transfer to Dominican University. HTCC member colleges will ensure that their eligible honors graduates have fulfilled their college requirements with a GPA of 3.5 or above.
5. Provide Dominican University with the names of those students who have allowed sharing of their information and are expected to complete the college's honors program so that Dominican University can contact them regarding transfer opportunities.
6. Provide students in its own honors program with information about Dominican University's requirements, so that those students can consider the advantages of selecting classes with the objective of successful transfer through this partnership.

7. Offer high-quality general education honors courses that seek to develop and nurture students in an intellectually stimulating environment.
8. Assure that the class size of the honors courses they offer allows for students' growth and development.

Commitment by the Honors Transfer Council of California

1. Provide Dominican University with contact information for honors counselors at HTCC member colleges and promote opportunities for Dominican University to interact with those counselors.
2. Encourage its members to work with their Veterans Education and Transition Services offices to increase awareness of the opportunities available at Dominican, specifically to former and current American service people.
3. Encourage its members to work with their local student services offices to increase awareness among underrepresented and first-generation students of the opportunities available at Dominican University.
4. Require the Chair of Transfer Relations to annually review the lines of communication and accuracy of the contact information of all parties to this agreement and revise the partnership agreement as necessary.
5. Require the Chair of Transfer Relations to maintain a landing page for Dominican University on the HTCC's website to enable students to most effectively search opportunities available at the college.
6. Invite Dominican University representatives to the annual Honors Transfer Fairs and other events as they arise in order to build relationships among Dominican University representatives, Honors Directors, and Honors Students.

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