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Deborah Chau, Saddleback
Sam Connell, Foothill
Tracee Cunningham, Foothill
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Judy Cannon, Crafton Hills
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Lee Gordon, Orange Coast
Erin Hayes, LA Pierce
Irina Keller, Las Positas
Evan Kendall, LA City
Brian Kennedy, Pasadena

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Delores Loedel, MiraCosta
Nathan Lopez, Compton
Emily Liu, Irvine Valley
Teresa Mendes, Clovis
Jennifer Miller-Thayer, Citrus
Guck Ooi, Cerro Coso
Erik Ozolins, Mt. San Jacinto
Alannah Rosenberg, Saddleback
Omar Ruiz, Clovis
Kashima Samuels, West Los Angeles
Stella Setka, West LA
Kathryn Sonne, Cypress
Jed Schlueter, MiraCosta
Michelle Warkentin, Clovis
Rachel Williams, El Camino
Christina Yamanaka-Vu, Mt. San Jacinto
Cameron Young, Norco

Transfer Council of California

Agenda: September 13, 2024

10:00 a.m. - 12:30 p.m. - HTCC General Meeting

I. Approval of May 10, 2024 Meeting minutes: The May minutes were approved as amended.

II. Officer's Reports:

President's Report: Christina asked us to update our contact information.

- Mourned the passing of Kathy Patterson and read a letter we have composed to her school. The letter stressed her open-hearted help for new directors and students. "She was our rock. She was our foundation."
- We hope to have a face-to-face meeting at UC Riverside in March, preparing for the conference.
- The survey is still live. There are questions about class size, stacked/contract classes and pressure about class caps. Our by-laws do specify smaller classes as an Honors priority.
- Our students can fill out the UCI library privileges form. We can access it in the Members section of the website. Access is limited for databases and online access.
- Bay Area date has been solidified: April 26 at UC Berkeley. It will be hosted by UC Davis the following year.

Vice President's Report: Erik announced the Directors Award will be honor Kathy Patterson. Deferred most of his report to the Conference Chair report. He reminded people not to be afraid to jump into Board positions.

Treasurer's Report: Nathan reported that we are owed about \$13,000 in dues. We have some major expenses:

- The transfer fair.
- Seven students have not cashed their checks. He wants to know if we should wait for these students or “eat” the \$250 charge for cancelling this many checks. We will have to write an expiration date on the checks to avoid having to cancel them in the future. Erik moved that we cancel the checks from 2023 and earlier. There was agreement to order new checks and deal with any late cashing of checks as they arise.
- Joachin suggested we pay these by Venmo. Nathan said we would need a phone number separate from his to do this. We will look into this.
- He is sending out the invoices for this year. We will receive it as long as we are listed as the contact for the school.
- Our financial situation is stable. We want to achieve 401c3 status and zero out our expenses for the conference. Nathan will establish a deadline for payment, which tends to encourage the payment.

Transfer Coordinators' Report: Alannah is updating our transfer agreements pages.

- Alannah stressed there are “absolutely no changes” in UCI agreements this year and no major changes after that.
- The transfer fair will be on a Google site, so there will be no fees for hosting. We will have student and professional registrations and no limit on who can attend. 12:00-2:00 will host the transfer institutions' tables. There will be sessions on writing abstracts. The fair will always be virtual, which has increased our student attendance from about 80 to hundreds since the change to virtual format.
- Dual enrollment students at most transfer institutions will enter as first year students. They want students to be adults.
- Most elite institutions are financially well-endowed. They will help qualified students.
- The intent to transfer form is up. We will get notice of which students of ours have applied. Early December deadline. We should use this form even if we have an internal form.
- Our transfer partners page shows our transfer agreements. There are no significant changes next year.
- She has removed some transfer partners who have not updated their agreements—some as old as 2006.
- Tufts had to withdraw because of financial awards they may not be able to meet. They may be back.
- Our new UC Riverside agreement is honors-to-honors only and not an admission agreement at the general university. They will issue free library cards to our students. The UCI library has a first folio.
- Guck stressed the members only folder for files and best practices. We can send any resources to him.
- Jennifer reported on Citrus' streamlined online application form from Form Stock (check spelling). It has space for students to express how they're good for the school. It sends recommends the information immediately rather than forcing the director to do so, saving steps. They are branding themselves as a support program rather than an elitist institution. There required GPA is now 3.00.

Secretary: Tim posted the pdf for the 2020-2022 *Building Bridges*. 2023 and 2024 will come out in a single volume.

II. Conference Chair Report:

- April 5 is the UCR conference—unfortunately corresponding with PTK.
- UCR admissions will no longer help with the logistics and funding, but UCR Honors will pick up the slack.
- He will update the directors guide in the next couple months. Early November, the student submissions will open. It will close December 20. If we have any trouble meeting the December 20 deadline, we should contact Erik or Emily.
- Students can submit as individual, group or performance presentations (as long as they show the research base of the performance). They can only present once in oral and once in poster, no double-dipping. Group presentations *may* be extended from 12- to 20-minutes upon request.
- He made some requests:
 - We need reviewers and readers. This is a great way to ease Honors faculty into leadership positions. Cameron brought up the possibility of including non-presenting students as readers. Erik said we may consider that in the future.
 - We need judges for posters. People should contact Judy.
 - We need student moderators.
 - Stella will need reviewers for Outstanding Abstract awards in March. The Exemplary Achievement award is not confined to students presenting at the conference. It is for up to two students per college who exemplify the Honors experience.
 - We should invite administrators and others we want to move forward in the program.
 - We need someone to help Brian work on the volunteers. He wants someone “adept at spreadsheets.” Delores agreed.
 - As we are collecting information from presenters, we should ask for any dietary restrictions.
 - Ruth said they’re aiming to have notifications for acceptance out by January 20, 2025. She said we need to advise lead presenters on group presentations to stay in touch with the committee.
- Conference Program (Emily)
 - Conference Website (Jochin)
 - **Conference Posters:** Judy reminded us that students must submit their slides for consideration in the judging in the poster competition.
 - Conference Awards and Scholarships (Stella)
 - Conference Communications (Ruth and Evan)
 - Editor’s Report - *Building Bridges* Publication: in Secretary’s report.
 - Moderators – (Nathan)

III. Summer Retreat: Jodi emphasized key questions came up:

- Virtual campus making it harder to guarantee students have been in the programs.
- Dual enrollment.

IV. UCI Honors to Honors Updates for 2025-2026: Alannah reported there are no major changes in UCI’s agreement.

- Students must remember to go forward in the program they originally applied in.
- UCR is a great opportunity for students to advance their degrees.
- CHC is full, but not enough students are participating. They want students in the program who are actively participating in it.

- The agreement isn't posted on our website because UCI doesn't want multiple agreements floating out there.
- Guaranteed admission to a major does not mean guaranteed admission to the university.
- Jed stressed that this agreement is a good thing. It guarantees the major without the trouble of a second major.
- Students from dual enrollment or middle college situations will be admitted as first year students; however, many of their units will still transfer.
- Emily is concerned that if CS and Business Administration agreements aren't written into an MOU, it might impact our acceptance more than has been stated. High school students no longer have guaranteed pathways. Alannah suggested that UCI has said they anticipate no major changes

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