



## **University of Michigan College of Literature, Science, and the Arts Transfer Agreement with Honors Transfer Council of California**

### **PURPOSE**

The purpose of this agreement is to maintain collaboration between the University of Michigan College of Literature, Science, and the Arts (LSA) and members of the Honors Transfer Council of California (HTCC) in order to facilitate the smooth transition, according to standards consistent with the transfer policy of LSA, of exceptional students from member community colleges to LSA for completion of students' bachelor's degrees.

### **MEMBERSHIP**

This agreement includes all member colleges of the HTCC.

### **GOALS**

- Encourage exceptional HTCC honors students to enroll at LSA.
- Assist transfer students in the transition from HTCC honors programs to academic degree programs at LSA
- Promote student academic preparation and transfer planning.
- Support and promote the value and benefits of community college transfer.
- Expedite baccalaureate degree completion by HTCC honors students.

### **COMMITMENT BY LSA**

**As part of this agreement, LSA will:**

1. Facilitate campus visits that may include individual advising with the LSA Transfer Team, campus tours, meeting with current transfer students, and attending a class.
2. Designate LSA liaison to HTCC and member colleges. The initial liaison will be the Michael Hartman, Assistant Director, Transfer Initiatives and Partnerships. The liaison will provide personalized transfer

planning advisement regarding LSA admission and graduation requirements.

3. Provide access to departmental advisors and faculty for HTCC students.
4. Provide transfer student specific orientation that includes individual appointments with the student's academic advisor before registering for classes.
5. Provide transfer student specific programming through the LSA Transfer Student Program.
6. Facilitate completion of a LSA Honors degree through the completion of an Honors major.
7. Facilitate HTCC transfer student involvement in research through the Undergraduate Research Opportunity Program (UROP).
8. Facilitate HTCC transfer student's participation in the Transfer Connections mentorship program.
9. Work with HTCC Chair of Transfer Relations toward the goal of articulating course patterns that would enable HTCC student to fulfill the lower-division portion of LSA graduation required to the greatest extent possible before transfer.

**As part of this agreement, the University of Michigan, Office of Enrollment Management (OEM) will:**

10. Provide a preliminary evaluation of transferable credit and the student's financial aid package before requiring the payment of the enrollment deposit.
11. Consider a transfer applicant's completion of an honors program at an HTCC-member community college to be a positive attribute for transfer in the admissions process.
12. Consistent with U-M's need blind policy, not consider financial need in the admissions process.
13. The University of Michigan Office of Financial Aid will consider all students for need-based financial aid consistent with its commitment to meet the full demonstrated financial need for eligible non-resident families at qualifying income and asset levels (<https://finaid.umich.edu/new-undergraduates/non-resident-students-and-financial-aid/> 0).
14. Grant in-state tuition based on military service:
  - a. for students who are serving on active duty in the U.S. Army, Navy, Air Force, National Guard, Merchant Marine, or Coast Guard;
  - b. for students who are reservists in the U.S. Army, Navy, Air Force, National Guard, Merchant Marine, or Coast Guard;
  - c. for veterans who were honorably discharged or received a general discharge under honorable conditions from the U.S. Army, Navy, Air Force, National Guard, Merchant Marine, or Coast Guard.
  - d. for officers in the U.S. Public Health Service

### **COMMITMENT BY PARTICIPATING HTCC COLLEGES**

As part of this agreement, participating HTCC community colleges will:

1. Provide an organized structure for development and offering of honors courses. Such a program will be represented in each member college's governance structure and will be directed or coordinated by a member of the college's instructional faculty.
2. Identify an honors/scholar counselor from each member college to serve as primary liaison between LSA and student members of HTCC honors programs.

3. Work with the Office of Admissions at LSA to ensure the completeness of each applicant's admission file.
4. Encourage periodic review of the transfer curriculum to ensure that it is feasible for its honors students to transfer to LSA. HTCC member colleges will ensure that their eligible honors graduates have (a) fulfilled their college requirements with a GPA of 3.00 or above, and (b) completed the honors program with at least 15 units of an honors curriculum involving intensive writing and critical thinking.
5. Provide LSA with the names of those students who have allowed sharing of their information and are expected to complete the college's honors program so that LSA can contact them regarding transfer opportunities.
6. Provide students in its own honors program with information about LSA requirements, so that those students can consider the advantages of selecting classes with the objective of successful transfer through this partnership.

**COMMITMENT BY THE HONORS TRANSFER COUNCIL OF CALIFORNIA**

1. Require the Chair of Transfer Relations to be continually available in order to facilitate communication among LSA, the HTCC, and HTCC member colleges.
2. Require the Chair of Transfer Relations to annually review the lines of communication and accuracy of the contact information of all parties to this agreement.
3. Require the Chair of Transfer Relations to work with LSA toward the goal of articulating course patterns that would enable HTCC students to fulfill LSA's General Education requirement to the greatest extent possible before transfer.

AGREED:

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 Andrew Martin  
 Dean  
 College of Literature, Science, and the Arts  
 University of Michigan

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 Jodi Balma  
 President  
 Honors Transfer Council of California

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 Date:

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 Date:

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 Kedra Ishop  
 Vice Provost for Enrollment Management  
 University of Michigan

Date: \_\_\_\_\_