



**Wheaton College  
Transfer Agreement with  
Honors Transfer Council of California**

**PURPOSE**

The purpose of this agreement is to maintain collaboration between Wheaton College and members of the Honors Transfer Council of California in order to facilitate the smooth transition, according to standards consistent with the Wheaton transfer policy, of exceptional students from member community colleges to Wheaton College for completion of students' bachelor's degrees.

**MEMBERSHIP**

This agreement includes all member colleges of the HTCC.

**GOALS**

- Encourage exceptional HTCC honors students to enroll at Wheaton College.
- Assist transfer students in the transition from HTCC honors programs to Bachelor of Arts program at Wheaton College.
- Promote student academic preparation and transfer planning.
- Support and promote the value and benefits of community college transfer.
- Expedite baccalaureate degree completion by HTCC honors students.

**COMMITMENT BY WHEATON COLLEGE**

As part of this agreement, Wheaton College will:

1. Consider a transfer applicant's completion of an honors program at an HTCC-member community college to be evidence of enhanced rigor in academic preparation for transfer.
2. Guarantee a renewable (contingent upon satisfactory academic progress) annual scholarship of \$15,000 to certified HTCC honors program students who remain in good academic and social standing.

3. With the announcement of admission, provide a preliminary estimate of cost of attendance to students who have met the application deadlines of the Office of Student Financial Services.
4. With the announcement of admission, provide a preliminary evaluation of transferable credit and progress toward satisfying Wheaton College's graduation requirements. Students will be notified of decisions on a rolling basis. Spring transfer applicants will be notified by early December; Fall transfer applicants will be notified by May.
5. Guarantee on-campus housing during the student's enrollment until graduation.
6. Provide orientation for newly enrolled transfer students.
7. Designate admissions liaison to HTCC and member colleges. The initial liaison will be Associate Director of Admission Kristen Cahalane-Petchar.
8. Work with the HTCC Chair of Transfer Relations toward the goal of articulating course patterns that would enable HTCC students to fulfill Wheaton College's graduation requirements.

### **COMMITMENT BY PARTICIPATING HTCC COLLEGES**

As part of this agreement, participating HTCC community colleges will:

1. Provide an organized structure for development and offering of honors courses. Such a program will be represented in each member college's governance structure and will be directed or coordinated by a member of the college's instructional faculty.
2. Identify an honors/scholar counselor from each member college to serve as primary liaison between Wheaton College and student members of HTCC honors programs.
3. Work with the Office of Admissions at Wheaton College to ensure the completeness of each applicant's admission file.
4. Encourage periodic review of the transfer curriculum to ensure that it is feasible for its honors students to transfer to Wheaton College. HTCC member colleges will ensure that their eligible honors graduates have fulfilled their college requirements with a GPA of 3.3 or above, and completed the honors program with at least 15 units of an honors curriculum involving intensive writing and critical thinking.
5. Provide Wheaton College with opportunities to recruit honors students on its campus.
6. Provide students in its honors program with information about Wheaton College requirements, so that those students can consider the advantages of selecting classes with the objective of successful transfer through this partnership.

**COMMITMENT BY THE HONORS TRANSFER COUNCIL OF CALIFORNIA**

1. Require the Chair of Transfer Relations to be continually available in order to facilitate communication among Wheaton College, the HTCC, and HTCC member colleges.
2. Require the Chair of Transfer Relations to annually review the lines of communication and accuracy of the contact information of all parties to this agreement.
3. Require the Chair of Transfer Relations to work with Wheaton College toward the goal of articulating course patterns that would enable HTCC students to fulfill Wheaton College's requirements to the greatest extent possible before transfer.
4. Invite Wheaton College representatives to all HTCC-sponsored student and counselor transfer fairs.
5. Maintain a current landing page for Wheaton College on the HTCC website so that students can easily explore the opportunities the college offers.

**AGREED:**

<hr/> <p>Grant Gosselin Vice President of Enrollment Dean of Admission and Student Aid Wheaton College Date: August 26, 2016</p>	<hr/> <p>Jodi Balma President Honors Transfer Council of California Date: August 18, 2016</p>
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