



Smith College Transfer Agreement with Honors Transfer Council of California

PURPOSE

The purpose of this agreement is to maintain collaboration between Smith College and members of the Honors Transfer Council of California in order to facilitate the smooth transition, according to standards consistent with the Smith transfer policy, of exceptional students from member community colleges to Smith College for completion of students' bachelor's degrees.

MEMBERSHIP

This agreement includes all member colleges of the HTCC.

GOALS

- Encourage exceptional HTCC honors students to enroll at Smith College.
- Assist students in the transition from HTCC honors programs to degree programs at Smith College.
- Promote student academic preparation and transfer planning.
- Support and promote the value and benefits of community college transfer.
- Expedite baccalaureate degree completion by HTCC honors students.

COMMITMENT BY SMITH COLLEGE

As part of this agreement, Smith College will:

1. Offer campus visits.
2. Consider a transfer applicant's completion of an honors program at an HTCC-member community college to be evidence of enhanced rigor in academic preparation for transfer.
3. Meet all demonstrated student financial need as determined by the financial aid eligibility criteria of Smith College Office of Student Financial Services.
4. Provide free tuition to all admitted veterans eligible for the maximum benefit rate through the Department of Veterans Affairs' Yellow Ribbon program.
5. Guarantee on-campus housing.
6. With the announcement of admission, provide a preliminary evaluation of transferable credit.

7. Designate admissions liaison to HTCC and member colleges. The initial liaison will be Senior Assistant Director of Admission Lia Brassord.

COMMITMENT BY HTCC

As part of this agreement, HTCC will:

1. Provide an organized structure for development and offering of honors courses. Such a program will be represented in each member college's governance structure and will be directed or coordinated by a member of the college's instructional faculty.
2. Identify an honors counselor from each member college to serve as primary liaison between Smith College and student members of HTCC honors programs.
3. Advise Transfer Centers at HTCC colleges to coordinate with the Office of Admission at Smith College to ensure the completeness of each applicant's admission file.
4. Encourage periodic review of the transfer curriculum to ensure that it is feasible for honors students graduating from HTCC member community colleges to transfer to Smith College. HTCC member colleges will ensure that their honors graduates have (a) fulfilled their college requirements with at least a 3.5 GPA and (b) completed the honors program with at least 15 units of an honors curriculum involving intensive writing and critical thinking.
5. Provide Smith College with contact information for honors counselors at HTCC member colleges and promote opportunities for Smith College to interact with those counselors.
6. Encourage honors counselors and directors at each member college to provide students in its honors program with information about this agreement and about Smith College requirements.
7. Encourage its members to work with their Veterans Education and Transition Services (VETS) offices to increase awareness of the opportunities available at Smith, specifically to former and current American servicemen and servicewomen.
8. Require the Chair of Transfer Relations to be continually available in order to facilitate communication among Smith College, the HTCC, and HTCC member colleges.
9. Require the Chair of Transfer Relations to annually review the lines of communication and accuracy of the contact information of all parties to this agreement and revise the partnership agreement as necessary.

AGREED:

Lia Bischoff Brassord
Senior Assistant Director of Admission
Smith College

Jodi Balma
President
Honors Transfer Council of California

Date: _____

Debra Shaver
Dean of Admission
Smith College

Date: _____