

Honors Transfer Council of California (Virtual Host San Bernardino Valley College)

Tim Adell, Victor Valley
Joaquin Arias, LA Harbor
Jennifer Backman, Palomar
Jodi Balma, Fullerton
Ruth Blandon, East Los Angeles
Courtney Buchanan, Norco
Judy Cannon, Crafton Hills
Daihim Fozouni, San Bernardino Valley
Edward Gomez, San Bernardino Valley
Lee Gordon, Orange Coast
Erin Hayes, LA Pierce
Leticia Hector, San Bernardino Valley
Evan Kendall, LA City
Nathan Lopez, Compton
Jennifer Miller-Thayer, Citrus

Guck Ooi, Cerro Coso
Erik Ozolins, Mt. San Jacinto
Kathy Patterson, Santa Monica
Andrea Rodriguez, San Bernardino Valley
Alannah Rosenberg, Saddleback
Kashima Samuels, Mt SAC
Stella Setka, West Los Angeles
Christopher Sleeper, MiraCosta
Julie Song, Chaffey
Silvia Trejo, Moreno Valley
Renee St. Louis, Southwestern
Kathryn Turley-Sonne, Cypress
Rachel Williams, El Camino
Kassia Wossick, El Camino
Christina Yamanaka-Vu, Mt. San Jacinto

Minutes

Draft

Welcome/Introduction by San Bernardino Valley College

I. Approval of February 10, 2023 Meeting minutes: We were welcomed by Linda Fontanilla, interim President of San Bernardino Valley, and Leticia Hector, dean. The February minutes were approved as amended.

II. Officer's Reports:

President's Report: Christina congratulated member schools on having Jack Kent Cooke and PTK award winners. She reminded us to volunteer for leadership positions for next year. She also asked us to consider hosting HTCC meetings next year. We will fill out a survey on the modes of future meetings and reminded us of the NCHC conference. We are considering forming a by-laws work group to add positions such as mentor director. This will come after the conference. The next best practices meeting will be April 13.

Vice President's Report: Deferred to conference report.

Treasurer's Report: Nathan posted that we have outstanding dues. We are exploring getting 501C3 status.

- We have lowered the award amounts for budget reasons.
- We may increase dues from \$120 to cover the increased costs of food and scholarships at the conference and transfer fairs.
- We have to tighten up the time for students cashing checks, possibly ninety days.

Transfer Coordinators' Report: No report.

Secretary: No report.

III. Conference Chair Report: Courtney reported that UCI is not covering any of the catering costs. These will fall to us. The dining hall is closed for spring break. She has ordered a daily pass for \$33.99 a day. Free attendees will receive a list of reasonable eateries around the conference center.

- **Scholarships:** Directors award \$500, Juan Lara \$400, Exemplary \$100.
Posters: \$ 250, \$150, \$100 for posters. These changes were approved.
- **Conference Program:** Emily aims to have the final version of the program done this week. We will have a QR code that will send students to a PDF and explore more paperless options in the future.
- **Conference Website:** Joachin will post the PDF on the website.
- **Conference Posters:** UCI will not provide easels, so we need to bring our own to cover about 90 posters.
- **Conference Awards and Scholarships:** Erik needs volunteers to read scholarship applications.
- **Conference Communications (Ruth)**
- **Directors Award:** Rachel, Joachin, Alannah and a group will do the honors with Joe.
- **Editor's Report - *Building Bridges* Publication:** No report.
- **Moderators – (Brian and Nathan):** We will consider charging \$35 for moderators from schools with expansive budgets. Jodi suggested issuing wristbands or some method by which people leaving early can donate their lunch rights to others. There was a consensus that \$35 is reasonable. Schools that cannot afford that will let Nathan know. This change was approved.
 - Moderator nominations need to be in by March 16.
 - We have 46 students signed up but are aiming 60-75.
 - Nathan will send out a survey of moderator-availability.
 - Nathan will send out a guide for moderators, based on Alannah's material.
- **BHC Updates – (BHC Representative)**

IV. HTCC Research Findings: Daihim reported his sabbatical research. He distributed a survey with all the HTCC members and got 22 responses. There were major findings:

- There's a challenge in the range and scope of classes offered.
- So much that improves programs is out of the hands of coordinators.
- Geographical issues such as population, college history and proximity to universities affect the success.
- Stand-alone classes appear to have stronger results.
- Most colleges have dedicated spaces.
- Release time for directors is important, but most of our directors don't get enough time.
- Summer stipend can be a focus for future research. It would also emphasize building programs at important times when the coordinator is asked either to not work or to work for free.
- Online honors courses are starting to have some impact in programs. They may be an option for building programs.

V. Outreach: Ed reported that Irvine Valley outreach has some great ideas:

- High school efforts—Honors information table and college and career nights.
- Outreach materials at community events.

- Honors and preview nights.
- Emailing current students.
- Laser night presentation, ideal to accentuate the Force.
- Email all students in classes and all students with 3.25.
- Outreach for special populations.
- Flyers to EOPS and Veterans.
- Presentation at FLEX
- Honors open houses.
- We can send more ideas through Best Practices.

VI. Items from the floor: Erik said we need to set up arrangements to honor Joe with Venmo or cash donations to his favorite charities.

12:30 p.m. We adjourned at 12:00.